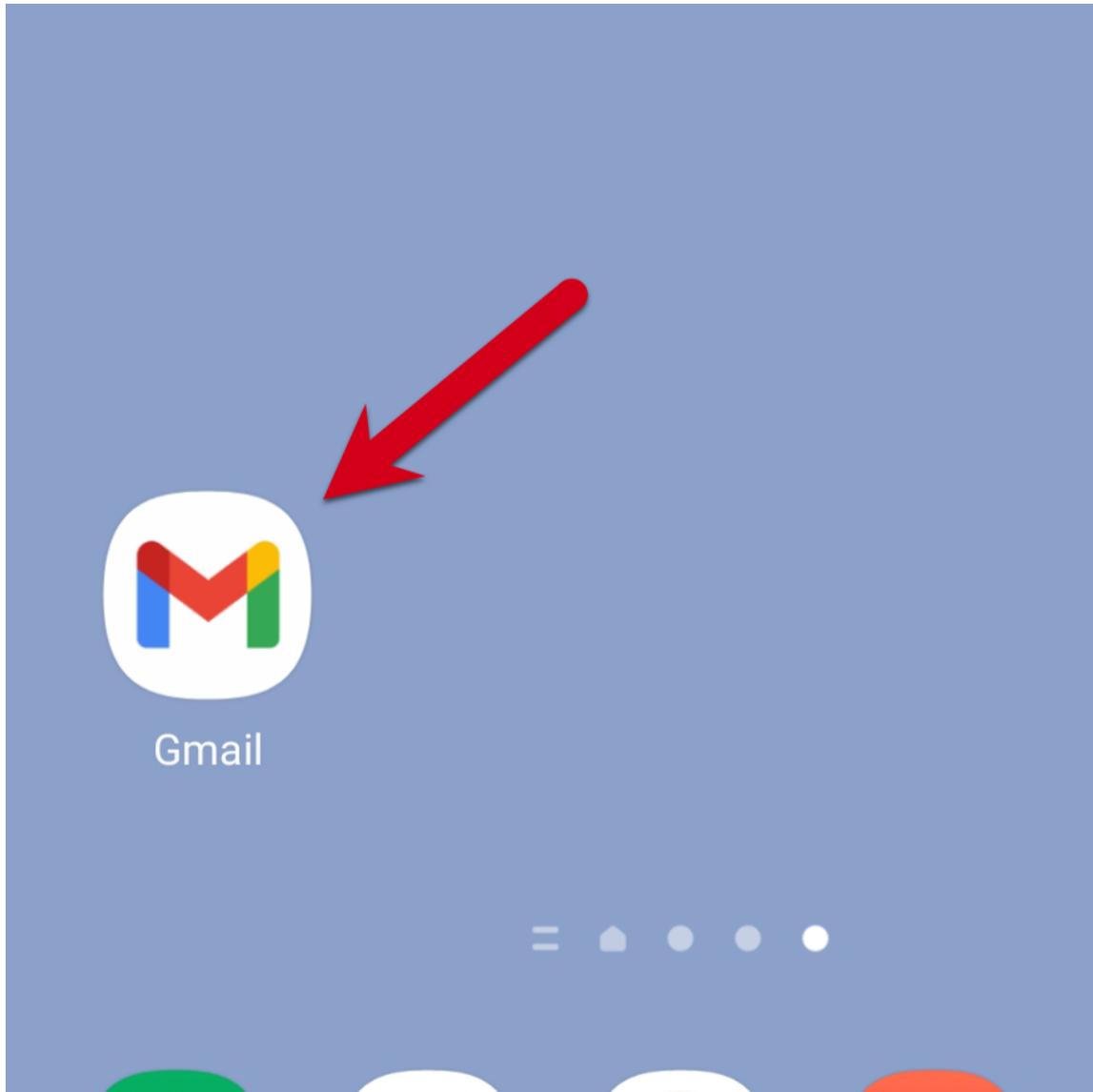# How to Add Your Student Email in Gmail App
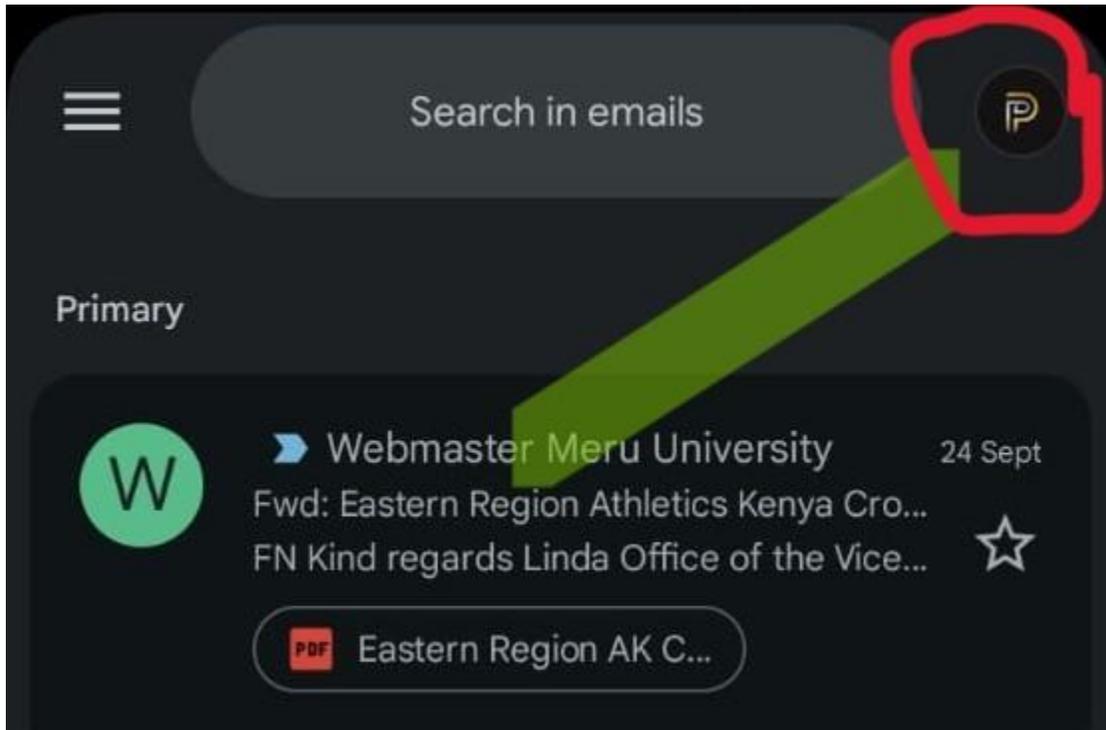
Step 1

Open the Gmail app on your device
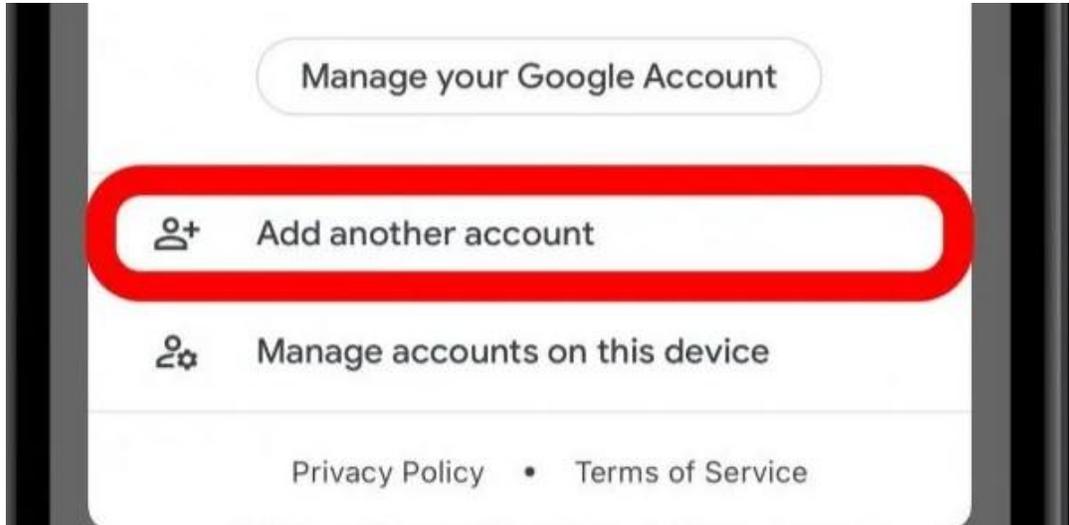
Step 2

Tap your profile icon in the top right corner.
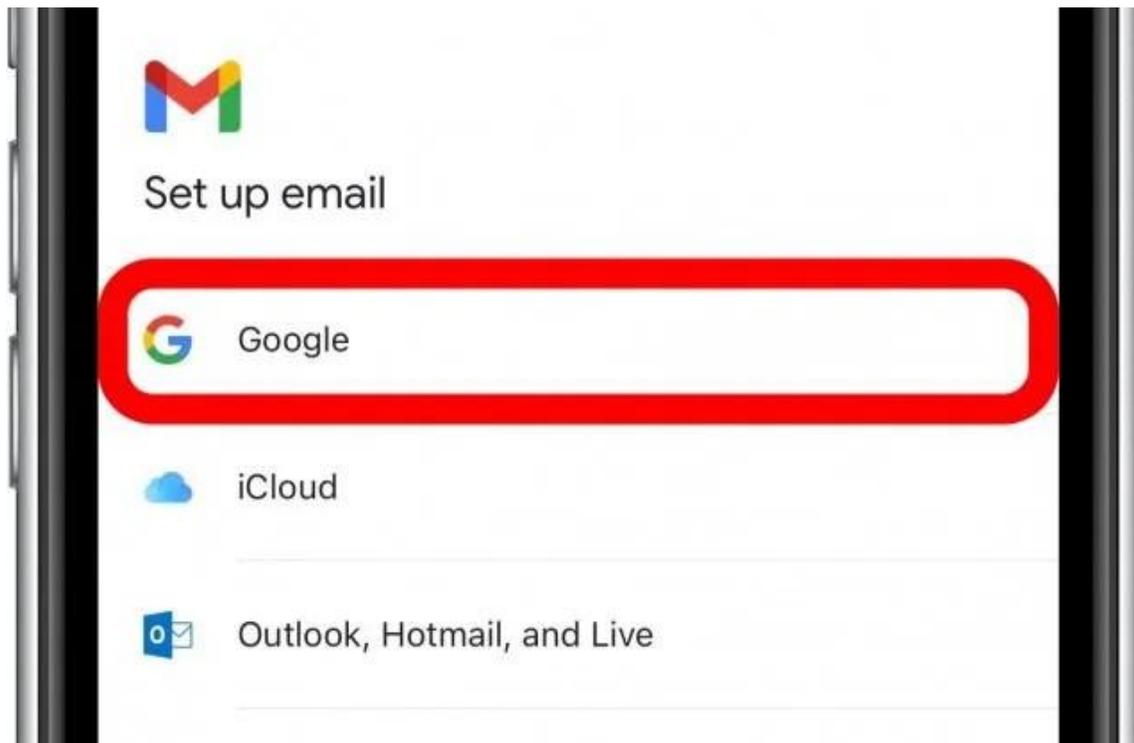
Step 3

Select 'Add another account.'

Step 4

Choose 'Google' as the account type.

Step 5

Enter your student email address and tap Next.

Step 6

When prompted for the password, enter your registration number (upper case). If you transferred to another program use the first reg number.

Step 7

Follow any additional on-screen instructions to complete setup.